

Business Income Tax Questionnaire

Revenue

General Information

Form BITQ.0303

Gross Sales	
Sales Tax Collected	
Other Income (Specify)	
Returns and Allowances	

Principal Business
Business Name
Comments:

Other Data Needed:

Ending Merchandise Inventory	
Ending Accounts Receivable Amount	
Ending Accounts Payable Amount	
Copies of Sales Tax Returns Filed	
Copies of Payroll Tax Returns Filed	

Assets Purchased

Date	Buildings, Land, Machinery Item	List Price	Allowance for Trade in	Amount of Boot	

Business Income Tax Questionnaire – Expenses

Materials Purchased for Resale	
Subcontracting	
Accounting	
Advertising	
Bad Debts	
Bank Charges	
Commissions	
Delivery & Freight	
Dues & Subscriptions	
Employee Benefit Programs	
Insurance	Business
	Building
	Other - Specify
Interest	Mortgage (1098)
	Other - Specify
Laundry & Cleaning	
Legal & Professional	
Licenses & Permits	
Office Expenses	
Outside Services	
Parking & Tolls	
Pension & Profit sharing Plan	
Postage	
Printing	
Repairs	

Rent or Lease	Building & Land	
	Equipment	
	Other	
Supplies		
Taxes	Real Estate Taxes	
	Personal Property	
	Payroll Taxes	
	Sales Tax Paid	
Travel - Lodging		
Meals		
Uniforms		
Utilities	Electric	
	Heat	
	Water & Sewer	
	Telephone - Bus.	
	Cellular Phone - Bus.	
	Internet - Bus.	
Vehicle Expense: (miles used _____)		
Wages - Gross		
Other Expenses - Specify		